

Cancellation of Lease – Unfurnished Objects

Received:

Name of lessee: _____

Address of rented premises: _____

I hereby cancel my lease by: _____ (Your cancellation period is three months, starting from the last day of the current one. **Cancellations by December 31st are void.**)

Actual planned day of leaving the rented premises: _____

In case your cancellation is not handed in at least four weeks prior to your planned date of leaving, WoVe will charge you an extra fee of CHF 50.-.

My new address is: _____

WoVe needs you to arrange a meeting with its representative on the day you move out in order to ascertain that the rented premises are in order and cleaned as required. Please settle this date at least one week before moving out.

In case a subsequent lessee for your room is known, please inform WoVe immediately and instruct this person to apply for our service, using the form found on our website <http://www.wove.ch/>

Last but not least, don't forget to:

- Notify the registration office timely before leaving
- inform your bank, university etc. of your new address.

WoVe will not forward any mail.

Date: _____ Signature: _____